



TRAINING CALENDAR 2025

Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
January Multi-Dates 1/7, 1/14, 1/21, 1/28	10:00am – 12:30pm Must Attend All Sessions	Better RFPs, Better Projects	Procurement U Limited Space Register Now	Procurement U Free	5 hours (External)
January 8	11:00am – 12:00pm	Request for Proposal Learning Lab Series Preview	NIGP Register Now	NIGP Free	1 hour (External)
January 9	10:00 am - 11:30 am	Contractor Compliance Monitoring Presented by Health Care Agency	Register and launch via Eureka		1.5 hours (Internal)
January 15 Register by 1/10	10:00am – 11:30am Multiple sessions through 6-month course	Supervisor Toolbox Kickoff Session Q3	Register Via Eureka Limited Space	Eureka \$212	3 hours (External)
January 16	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Negotiating for Potential Project Risks	CPE Register Now	Center 4 Procurement Free	1 hour (External)
January 21	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to your Learning and Career Aspirations	NIGP Register Now	NIGP Free	1 hour (External)
January 22	12:00pm – 1:00pm	Cloudy with a Chance of Savings: Infrastructure as a Service	NASPO Register Now	NASPO Free	1 hour (External)
January 22	12:00pm – 1:00pm	Design-Build Delivery Presented by: Lisa Marroquin and Reem Hashem	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1 hour (External)
January 23	10:00 am - 11:00 am	Webinar – Demystifying Procurement: Procurement 101 for New Staff and Key Stakeholders	PEN/Harvard Kennedy School Register Now	PEN Free	1 hour (External)
January 23	11:00am – 12:00pm	Refresh and Review: Leveraging Collaboration and Networks for a Better 2025	NIGP Register Now	NIGP Free	1 hour (External)
January 23	2:00 pm - 3:00 pm	Department of Industrial Relations (DIR) Presented by OCPW	Register and launch via Eureka		1 hour (Internal)
January 28	11:00am – 12:00pm	NIGP Member Orientation	NIGP Register Now	NIGP Free	1 hour (External)
January 29	11:00am – 12:30pm	Manage Your Solicitation like a Project Manager: Optimizing Procurement Processes for Efficiency and Success	NIGP Register Now	NIGP Free	1 hour (External)



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January 30	11:00am – 12:00pm	Vendor Management in 2025: Combating Fraud Scams and Driving Organizational Value	PaymentWorks Register Now	PaymentWorks Free	1 hour (External)
January 30	11:00am – 12:15pm	Public Procurement 2025: Key Trends Shaping the Future	NIGP Register Now	NIGP Free	1 hour (External)
January 30	1:00pm – 2:30pm	LinkedIn Essentials Presented by Patty Ross	SCORE OC Register Now	SCORE Orange County	1 hour (External)
January 30	1:30pm – 2:30pm	DPA Download In-Person at County Conference Center	Register in Eureka	In-Person	
February 5	10:00am – 11:00am	Purchasing Power Hour – How to Communicate the Benefits of Cooperative Purchasing to Stakeholders	Pavillion Register Now	Pavillion Free	1 hour (External)
February 5	11:00am – 12:00pm	Chart Your Course: Learning Resources for the County Workforce	NACo Register Now	NACo Free	1 hour (External)
February 11	12:00pm – 1:00pm	Best Practices of Using Cooperatives – Panel Discussion Presented by: Johnnie Terry Jr, April Pay, Kimberly Barnard, Greg Tatar, Scott Munzenmaier, Timothy Shears	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1 hour (External)
February 13	11:00am – 12:15pm	The Missing Link: Unlocking Procurement with Request Management Automation	NIGP Register Now	NIGP Free	1 hour (External)
February 19	12:00pm – 1:00pm	Modernized Risk Management: Innovating and Improving Insurance Compliance	NASPO Register Now	NASPO Free	1 hour (External)
February 20	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Using the Request for Solution (RFS)	CPE Register Now	Center 4 Procurement Free	1 hour (External)
February 25	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to your Learning and Career Aspirations	NIGP Register Now	NIGP Free	1 hour (External)
February 26	12:00pm – 1:00pm	Considering Carbon and Climate: Striving for a Sustainable Supply Chain	NASPO Register Now	NASPO Free	1 hour (External)
February 26	9:00am – 3:00pm	Project Management & Procurement – In-Person Seminar in Rancho Cucamonga	CAPPO Register Now	CAPPO Member: \$95 Non-Member: \$235	5 hours (External)



TRAINING CALENDAR 2025

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Date	Time	Training Topic	Location	Type	Credit
February 27	11:00am – 12:15pm	Putting the Pieces in Place: Solving the Puzzle of Connecting Supplier Evaluations, Scorecards and Ratings	NIGP Register Now	NIGP Free	1 hour (External)
February 27	12:00pm – 4:30pm	SoCal Procurement Alliance & Procurement Professionals Event County Conference Center	SyncEvent Register Now		3 hours (Internal)
March Multi-Dates 3/11, 3/18, 3/25	10:00am – 11:30am Must Attend All Dates	Effective Evaluations	Procurement U Limited Space Register Now	Procurement U Free	5 hours (External)
March 11	10:00am – 11:00am	Banking on Experience: Takeaways from three+one's Recent Banking RFPs and Client Insights, a NACo Edge Webinar	NACo Register Now	National Association of Counties	1 hour (External)
March 12	1:00pm – 1:30pm	New PEN Website Welcome Session	PEN Register Now	Harvard PEN Procurement Excellence Network	0.5 hour (External)
March 13	11:00am – 12:00pm	Connected and Protected: The Importance of Regional Cyber Tabletop Exercises	NACo Register Now	National Association of Counties	1 hour (External)
March 13	12:00pm – 1:00pm	Uniting for Success: Filling the "Gap" with Community Cooperatives	CAPPO Register Now	CAPPO Webinar	1 hour (External)
March 13	2:00pm – 3:00pm	Nonprofit Organizations Presented by James Harman, Chief Assistant County Counsel	Register and launch via Eureka	Eureka	1 hour (Internal)
March 18	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations	NIGP Register Now	NIGP	1 hour (External)
March 18	1:30pm – 2:30pm	Bridging the Gap Between Procurement and Budget/Accounting Presented by County Budget & Finance Office	In-Person County Conference Center Register in Eureka	Space is Limited	1 hour (Internal)
March 20	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: How to Run a Consensus Meeting	CPE Register Now	Center 4 Procurement Free	1 hour (External)
March 20	10:00am – 11:00am	A New Era of Contract Management: Click, Compile, Sign-Done.	NIGP Register Now	NIGP	1 hour (External)
March 25	10:00am – 11:00am	NIGP Forum 2025: Ignite Your Passion, Expand Your Potential	NIGP Register Now	NIGP	1 hour (External)



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March 25	10:00am – 11:00am	Using Public Procurement to Advance Local High-Quality Jobs	PEN Register Now	Procurement Excellence Network	1 hour (External)
March 26	10:00am – 11:00am	Bridging the Generational Divide in the County Workforce	NACo Register Now	National Association of Counties	1 hour (External)
March 27	12:00pm – 1:00pm	The Year of Collaboration: Creating Procurement Processes that Flow Like a Rippling Stream	CAPPO Register Now	CAPPO Webinar	1 hour (External)
March 27	1:30pm – 3:30pm	DPA Download and A-C Roundtable 1:30 – DPA Download 2:30 – AC Roundtable	Join via MS Teams Meeting ID: 214 110 225 104 Passcode: ET7eZ7kc	MS Teams	No Credit
April 1	11:00am – 12:30pm	Risk Management and Surety Bonds Learning Lab Preview	NIGP Register Now	NIGP	1 hour (External)
April 15	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations	NIGP Register Now	NIGP Member: Free Non-Member: \$65	1 hour (External)
April 16	9:00am – 1:00pm	Supplier Outreach Event Anaheim Convention Center	Register Now 1 hr attending 1-2 hr volunteer	In person @ Anaheim Convention Center	1-3 hours (Internal)
April 17	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Release Control (and get Better Projects!)	CPE Register Now	Center 4 Procurement Free	1 hour (External)
April 17	11:00am – 12:00pm	From RFP to ROI: Transform Procurement with AI Scopes, Auto-Tracking & One-Click eSignatures	NIGP Register Now	NIGP Free	1 hour (External)
April 17	12:00pm – 1:00pm	Procurement Lifecycle	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1 hour (External)
April 21-25		Supplier Management in Public Procurement	NASPO Limited Space Register Now	NASPO Free Limited Space	5 hours (External)
April 22	11:00am – 12:00pm	NIGP Member Orientation	NIGP Register Now	NIGP Free	1 hour (External)
April 23	9:00am – 10:30am	Mastering Statements of Work to Enhance Procurement Outcomes	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1.5 hours (External)



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Date	Time	Training Topic	Location	Type	Credit
April 24	11:00am – 12:15pm	The Procurement Current: Harnessing Technology to Keep Projects Moving Forward	NIGP Register Now	NIGP Free	1 hour (External)
May 1	12:00pm – 1:00pm	Risk Management Oversight in Relations to Procurement and Procurement's Involvement	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1 hour (External)
May 5 - 9	9:00am – 10:00am	Navigating Market Research Techniques	NASPO Limited Space Register Now	NASPO Free Limited Space	5 hours (External)
May 8	11:00am – 12:15pm	Healthy Spaces, Sustainable Solutions: Eco-Conscious Cleaning in Schools	NIGP Register Now	NIGP Free	1 hour (External)
May 8	12:00pm – 1:00pm	Smarter Spending: Streamlining Market Research to Save Time & Money in Procurement	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1 hour (External)
May 13	9:00am – 4:00pm	Labor Compliance Seminar for Public Works Projects Mission Valley, San Diego, CA	Center for Contract Compliance Register Now	Center for Contract Compliance In-person	5 hours (External)
May 14	9:00am – 10:00am	Building Effective Evaluation Panels and Scoring Systems	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1 hour (External)
May 14	11:00am – 12:00pm	Advancing Procurement Professionals through Maryland's Green Purchasing Specialization Program	NIGP Register Now	NIGP Free	1 hour (External)
May 14	12:00pm – 1:00pm	Beyond the Boilerplate: Designing RFPs that Work for Everyone	PEN Register Now	PEN Free	1 hour (External)
May 15	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Write a Shorter Scope!	CPE Register Now	Center 4 Procurement Free	1 hour (External)
May 15	11:00am – 12:15pm	Navigating Compliance and Audit Readiness: Strengthening Accounts Payable Against Fraud Risks	NIGP Register Now	NIGP Free	1 hour (External)
May 20	11:00am – 12:00pm	The ROI Roundtable: Real Talk with Public Purchasing Leaders	NIGP Register Now	NIGP Free	1 hour (External)
May 22	1:30pm – 3:30pm	DPA Download & Contract Policy Manual Training Part I	Register and Launch via Eureka	Eureka MS Teams	1.5 hours (Internal)



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Deputy Purchasing Agent Training					
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May 28	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to your Learning and Career Aspirations	NIGP Register Now	NIGP Free	1 hour (Free)
May 29	11:00am – 12:15pm	Getting Wind of Change and Staying Ahead of the Procurement Storm	NIGP Register Now	NIGP Free	1 hour (External)
June 5	12:00pm – 1:00pm	From Property Surplus to Property Reutilization – Reposition, Repurpose and Remix	CAPPO Register Now	CAPPO Member: Free Non-Member: \$65	1 hour (External)
June 11	9:00am – 4:00pm	California Labor Compliance Seminar for Public Works Projects Ontario Convention Center	Center for Contract Compliance Register Now	Center for Contract Compliance In-person	5 hours (External)
June 12	11:00am – 12:00pm	Planning for the Unknown: How Public Procurement Teams Can Manage Supply Chain Uncertainty with Confidence	CAPPO Register Now	CAPPO Free	1 hour (External)
June 12	1:30pm – 3:00pm	Contract Policy Manual Training Part II	Register and Launch via Eureka	Eureka	1.5 hours (Internal)
June 17	11:00am – 12:30pm	How to Build Better RFPs to Improve Correctional Healthcare and Outcomes	NIGP Register Now	NIGP Member: Free Non: \$195	1 hour (External)
June 19	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: The Hidden Cost of Aggressive Negotiation	CPE Register Now	Center 4 Procurement Free	1 hour (External)
June 24	11:00am – 12:30pm	NIGP Certified Procurement Professional: Connecting Certification to your Learning and Career Aspirations	NIGP Register Now	NIGP Free	1 hour (External)
July 8	11:00am – 12:00pm	NIGP Member Orientation	NIGP Register Now	NIGP Free	1 hour (External)
July 15	11:00am – 12:15pm	Executive Briefing – Procurement as Agent of Change: Balancing Stability and Adaptation	NIGP Register Now	NIGP Free	1 hour (External)
July 16	9:00am – 10:00am	Elevation Remodeling GenAI as a Staff Enablement Platform	CAPPO Register Now	CAPPO Free	1 hour (External)
July 17	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: How to Handle Surprises during Negotiations	CPE Register Now	Center 4 Procurement Free	1 hour (External)



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Deputy Purchasing Agent Training					
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July 17	11:00am – 12:00pm	Executive Briefing – Straight from the Source: A Candid Roundtable on Fair, Transparent Bidding	NIGP Register Now	NIGP Free	1 hour (External)
July 22	1:30pm – 3:00pm	Contract Policy Manual Training Part III	Register and Launch via Eureka	Eureka	1.5 hours (Internal)
July 24	11:00am – 12:00pm	From Hype to How-To: Generative AI's Evolving Role in Procurement	PEN Register Now	PEN Free	1 hour (External)
July 24	11:00am – 12:00pm	Networking – The Other Information Super Highway	CAPPO Register Now	CAPPO Free	1 hour (External)
July 25	9:00am – 10:30am	Stress Alchemy: Transforming Negative Pressure Into Positive Energy	Dale Carnegie Training Register Now	Dale Carnegie Free	1 hour (External)
August 5	9:00am – 3:00pm	Alternative Construction Project Delivery In-Person Seminar: Santa Ana	CAPPO Register Now County Conference Center	CAPPO Member: \$95 Non: \$240	5 hours (External)
August 12	10:00am – 12:00pm Or 2:00pm – 4:00pm	Federal Uniform Guidance Webinar for County of Orange Subrecipients RSVP by 8/4/25 @ ACFRRequests@ac.ocgov.com	Auditor – Controller	A-C	1.5 hours (Internal)
August 13	12:00pm – 1:00pm	Procurement in Action: Navigating Cooperative Procurements	CAPPO Register Now	CAPPO Member: Free Non: \$65	1 hour (External)
August 13	12:00pm – 1:00pm	Procurement Currents: Economic Outlook	NASPO Register Now	NASPO Free	1 hour (External)
August 19	9:00am – 4:00pm	Public Procurement Essentials – What is in Your Toolbelt? In-Person Seminar: Pasadena	CAPPO Register Now	CAPPO Member: \$95 Non: \$240	5 hours (External)
August 21	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Using AI to Analyze Trends in Bid Data	CPE Register Now	Center 4 Procurement Free	1 hour (External)
August 21	11:30am – 12:30pm	Good People, Better Procurement: How to Hire and Retain Top Talent	PEN Register Now	PEN Free	1 hour (External)
August 21	12:00pm – 1:00pm	Introduction to CUPCAA Program & Compliance	CAPPO Register Now	CAPPO Free	1 hour (External)



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August 28	1:30pm – 3:30pm	DPA Download and A-C Roundtable	Registration Coming Soon in Eureka		
September 10	10:00am – 11:00am	2025 Procurement Ethics Training Presented by Denah Hoard	Register and launch via Eureka	Eureka	*Mandatory Biennial training, New DPAs must attend 1 Hr credit
September 10	12:00pm – 1:00pm	Procurement Powered by Data: Unlocking Strategic Spend Visibility	CAPPO Register Now	CAPPO Free	1 hour (External)
September 18	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Top 5 Excel Tricks for Procurement Professionals	CPE Register Now	Center 4 Procurement Free	1 hour (External)
September 23	11:00am – 12:15pm	Executive Briefing – Evolving Procurement: Rethinking Technology, Policy, and Strategy	NIGP Register Now	NIGP Free	1 hour (External)
September 24	12:00pm – 1:00pm	The Art of Procurement	CAPPO Register Now	CAPPO Member: Free Non: \$65	1 hour (External)
October 8	12:00pm – 1:00pm	Alphabet Soup – RFP, IFB, RFQ, RFI	CAPPO Register Now	CAPPO Free	1 hour (External)
October 14	10:30am – 11:30am	2025 Insurance Training (CEO/Risk Management) by Calvin Wong	Registration Coming Soon in Eureka		1 hour (Internal)
October 14	11:00am – 12:00pm	NIGP Member Orientation	NIGP Register Now	NIGP Free	1 hour (External)
October 16	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: The Power of Blind Proposals	CPE Register Now	Center 4 Procurement Free	1 hour (External)
October 30	TBD	DPA All Hands	TBD		
November 11	9:00am – 10:00am	Successful Change Management	CAPPO Register Now	Member: \$0 Non: \$65	1 hour (External)
November 12	9:00am – 3:00pm	Scope of Work & Specification Development In-Person Seminar @ San Diego	CAPPO Register Now	Member: \$95 Non: \$240	5 hours (External)




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Deputy Purchasing Agent Training					
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November 20	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Negotiating for Red Flags in Vendor Proposals	CPE Register Now	Center 4 Procurement Free	1 hour (External)
December 18	10:00am – 11:00am	Ask the RFP Dr trainings by Center 4 Procurement: Decoding Contingencies: A Smarter Way to Manage Cost & Risk	CPE Register Now	Center 4 Procurement Free	1 hour (External)
TBD		Notice to Cure Contract Non-Compliance Procedure	Registration Coming Soon in Eureka		1 hour (Internal)
TBD	10:00 – 11:00 am	Procurement ASR Training, Presented by Nicole Swain & Pathu Sriphanlop	Registration Coming Soon in Eureka		1 hour (Internal)
Self-Paced Training Opportunities					
On-Demand Until 10/1/2025	Self-Paced	Tariffs and the New World Order: What's a Buyer to do?	NIGP Register Now	NIGP	1.5 hours (External)
Self-Paced	Self-Paced	Various Training under Catalog	NASPO Catalog	NASPO	Various (External)
Self-Paced	Self-Paced	Introduction to Negotiations	https://www.naspo.org/procurement-u/course-catalog/104-introduction-to-negotiations/	NASPO (Free of Charge)	1 hour (External)
Self-Paced	Self-Paced	Integrating FEMA: Elevate Your Property Risk Management Strategy	The DRS Academy Register Now	DRS Academy Free	1 hour (External)
Self-Paced	Self-Paced	ARPA Compliance and the Obligation Deadline	The DRS Academy Register Now	DRS Academy Free	1 hour (External)
Self-Paced	Self-Paced	FEMA Procurement and Contracting Essentials	The DRS Academy Register Now	DRS Academy Free	1 hour (External)
Vendor Information Day					
1st Thursday of every month 9:00 am–10:30 am*					
* The County Procurement Office conducts presentation In-person at County Administration North Building					
DPA training credit, RSVP required					
Toastmasters					
Every Wednesday 12:00 pm – 1:00 pm					
County Administration North 5 th Fl. Room 501					



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Deputy Purchasing Agent Training					
Date	Time	Training Topic	Location	Type	Credit
*No DPA Credit					
For more information, stephanie.smith-pitts@ocgov.com					
					
<p>For DPA training credit:</p> <ol style="list-style-type: none">1. Register in Eureka2. Complete Postwork <p>→ For the latest calendar updates, check in CPO's intranet</p>			<p>→ CPO computer training – bring the following:</p> <ol style="list-style-type: none">1. VPN link2. Device that has the Authenticator app/function (if applicable)3. Computer Log-In information (User ID/password)		
County Procurement Office County Administration North 400 W. Civic Center Drive, 5th Fl. Santa Ana, CA 92701					